Budget: During the year a sum of Rs.34,940 was spent out of a budget provision of Rs.37,900 on the non-plan side. In the plan budget a sum of Rs.2,02,000 was spent out of a budget provision of Rs.2,40,000 for purchasing of a Microfilm Reader, photographic materials, stipends for Research Fellows and on the installation of steel racks etc. For 1972-73, a budget provision of Rs.39,800 has been made on the non-plan side and a sum of Rs.2,40,000 on the plan side.

Accession of Records: 1,082 files of Revenue, Home, H.H. & M.A. Departments and 500 files of General Administration Department of erstwhile Hyderabad Government were received. 1,297 files of Board of Revenue, 1,519 files of Dy.Registrar of Co-operative Societies and 4,632 nos. of O.F.M. books,H.L. Maps, etc. were also received.

Apart from this, a large number of private papers were acquired from S/Shri Hamid Siddiqui, Syed Asadullah, Husain Ali Khan, Upender Nath and others.

Arrangement of Records: 487 bundles of various Secretariat Departments, 90 bundles of Board of Revenue, 144 bundles (containing 4,320 files) of General Administration Department, 500 files of Heads of Departments, 1,700 documents of Mughal period (Alamgiri documents) and 612 carton boxes of Atiyat records were arranged.

The private papers of S/Shri Kazim Jung, Syed Asadullah, Hidayat Ali, Obul Reddy, Mohd.Hussain, Mohd.Shareef,Hakeem Nizamuddin and 5,081 Siyahas were also arranged. The work of arranging the Salar Jung Estate records continued. The Manuscripts in Arabic, Persian and Urdu were also arranged language-wise and subject-wise.

Appraisal of Records: 24,000 files of Health, Housing and Municipal Administration Department and 12,666 files of Home Department were appraised during the period.

Research and Reference: 40 research scholars availed themselves of research facilities. 246 requisitions received from them were attended to.

Reference Media: Accession lists of Salar Jung Museum manuscripts are being prepared.

Publication Programme: The "Brief History of Andhra Pradesh" is almost ready for the press and the "Guide to Records in State Archives" was under print.

The work relating to second Volume of "Descriptive Catalogue of the Documents of Shah Jahan's Reign" is in progress. Mackenzie and Brown Collections (Telugu Local Records) focussing on the Socio-economic conditions in ceded Districts was ready for the press.

A Persian Calendar of family and private papers was also almost ready for the press.

Under the Regular Monograph series Scheme, the Monographs (i) "Finances and Fiscal Policy of Hyderabad State (1900-1956) by Dr. B. K. Narayan and "Rate of Schools of Godavari" by Miss J. Mangamma were under print while the Monograph by Shri P. Damodaram Pillai entitled "The Deena Bandhu of South India, late Dewan Bahadur, P. Kesava Pillai of Gooty" was selected for publication.

Preservation of Records: 500 palm-leaf manuscripts were cleaned and treated with chemicals.

17,586 sheets were repaired with tissue paper and 436 sheets were repaired with chiffon. 15,025 sheets were guarded and 664 books were bound.

55 rolls of micro-positive, 2 rolls of micro-negative and 267 copies of photo-enlargements were prepared.

Library: 210 books were acquired.